

Individual Executive Member Decision

Title of Report:	Outside Body Appointments – <ul style="list-style-type: none">• City Deal Joint Committee• PATROL (Parking and Traffic Regulations Outside London Joint Committee) Adjudication Joint Committee• Berkshire Local Transport Body• BLASJC (Bus Lane Adjudication Service Joint Committee)
Report to be considered by:	Individual Executive Member Decision
Date on which Decision is to be taken:	18 October 2016
Forward Plan Ref:	ID3177

Purpose of Report:

To consider West Berkshire Council nominations to the following outside bodies:

- **City Deal Joint Committee**
- **PATROL (Parking and Traffic Regulations Outside London Joint Committee) Adjudication Joint Committee**
- **Berkshire Local Transport Body**
- **BLASJC (Bus Lane Adjudication Service Joint Committee)**

Recommended Action:

To agree the Council's representatives on the following outside bodies:

- **City Deal Joint Committee**
- **PATROL (Parking and Traffic Regulations Outside London Joint Committee) Adjudication Joint Committee**
- **Berkshire Local Transport Body**
- **BLASJC (Bus Lane Adjudication Service Joint Committee)**

Reason for decision to be taken:

To ensure that the Council is represented on the outside organisations

Other options considered:

Not to appoint representatives

Key background documentation: None

Portfolio Member Details	
Name & Telephone No.:	Councillor Graham Jones
E-mail Address:	graham.jones@westberks.gov.uk

Contact Officer Details	
Name:	Moira Fraser
Job Title:	Democratic and Electoral Services Manager
Tel. No.:	01635 519045
E-mail Address:	moira.fraser@westberks.gov.uk

Implications

Policy: Appointments will be made in accordance with Part 13 Appendix J (Protocol for Council Representation on Outside Bodies) of the Council's Constitution

Financial: West Berkshire Council Members are not paid to attend Outside Body meetings however any costs associated with meeting attendance will be met from within existing Members Allowances budget where the Outside Body does not pay these costs.

Personnel: None

Legal/Procurement: None

Property: None

Risk Management: None

Is this item relevant to equality?	Please tick relevant boxes	Yes	No
Does the policy affect service users, employees or the wider community and:			
• Is it likely to affect people with particular protected characteristics differently?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Is it a major policy, significantly affecting how functions are delivered?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Will the policy have a significant impact on how other organisations operate in terms of equality?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to functions that engagement has identified as being important to people with particular protected characteristics?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to an area with known inequalities?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Outcome (Where one or more 'Yes' boxes are ticked, the item is relevant to equality)			
Relevant to equality - Complete an EIA available at http://intranet/EqIA			<input type="checkbox"/>
Not relevant to equality			<input checked="" type="checkbox"/>

Consultation Responses

Members:

Leader of Council: Councillor Roger Croft

Overview & Scrutiny Management Commission Chairman: Councillor Emma Webster

Ward Members: None

Opposition Spokesperson: Councillor Alan Macro

Local Stakeholders: Paul Gretsby (Thames Valley Berkshire LEP)

Officers Consulted: Robert Alexander

Trade Union: Not consulted

Is this item subject to call-in?	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval	<input type="checkbox"/>	
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>	
Delays in implementation could compromise the Council's position	<input type="checkbox"/>	
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months	<input type="checkbox"/>	
Item is Urgent Key Decision	<input type="checkbox"/>	
Report is to note only	<input type="checkbox"/>	

Supporting Information

1. Background

- 1.1 The Council is required to appoint representatives to a range of Outside Bodies. The bulk of these appointments were made via an Individual Decision in June 2015 and the appointments were aligned to the Council's electoral cycle. From time to time the authority is required to revisit these appointments for a variety of reasons.
- 1.2 Appointments will be made in accordance with Appendix J to Part 13 of the Constitution (Protocol for Council Representatives on Outside Bodies).

2. City Deal Joint Committee

- 2.1 The City Deal Joint Committee is the pan-Berkshire body accountable for the City Deal (now called Elevate). It is led by Reading Borough Council and is linked to the Local Enterprise Partnership Lead Members European Social Fund meeting.
- 2.2 West Berkshire Council has one representative on the Committee, traditionally the Executive Portfolio Holder for Economic Development, and no substitutes. The representative has no legal responsibilities or voting rights.
- 2.3 In June 2015, Councillor Alan Law was appointed to this role, as Portfolio Holder.
- 2.4 Following Councillor Law's resignation from the Executive in August 2016, it is necessary to amend this appointment to nominate Councillor Roger Croft, Leader and current Portfolio Holder for Economic Development to the Outside Body.

3. PATROL (Parking and Traffic Regulations Outside London Joint Committee) Adjudication Joint Committee

- 3.1 The PATROL Adjudication Joint Committee is the body that enables all Councils with Civil Enforcement Area Orders to carry out civil enforcement of parking contraventions and to exercise their functions under the Traffic Management Act 2004 and the Civil Enforcement of Parking Contraventions (England) General Regulations 2007. These functions are exercised through the Joint Committee.
- 3.2 West Berkshire Council has one representative on this committee, traditionally the Executive Portfolio Holder for Highways and Transport, and no substitutes.
- 3.3 In June 2015, Councillor Garth Simpson was appointed to this role, as Portfolio Holder.
- 3.4 Following Councillor Simpson's resignation from the Executive in August 2016, it is necessary to amend this appointment to nominate Councillor Jeanette Clifford, current Portfolio Holder for Highways and Transport.

4. BLASJC (Bus Lane Adjudication Service Joint Committee)

- 4.1 The Bus Lane Adjudication Joint Committee is the body that enables all councils with the power to undertake civil parking enforcement of bus lane contraventions to exercise their function under the Bus Lane Contraventions (Penalty Charge Adjudication and Enforcement) (England) Regulations 2005. These functions are exercised through the Joint Committee.

- 4.2 Where councils operate Civil Enforcement of Parking and Bus Lane contraventions they are required to become members of both Joint Committees.
- 4.3 In addition, the Joint Committee oversees any agreed PATROL initiatives the Joint Committee decides to undertake separate from the provision of the adjudication service, e.g. commissioning Independent Reviews and the provision of public information.
- 4.4 West Berkshire Council has one representative on the body, traditionally the traditionally the Executive Portfolio Holder for Highways and Transport, and no substitutes.
- 4.5 In June 2015, Councillor Garth Simpson was appointed to this role, as Portfolio Holder.
- 4.6 Following Councillor Simpson's resignation from the Executive in August 2016, it is necessary to amend this appointment to nominate Councillor Jeanette Clifford, current Portfolio Holder for Highways and Transport.

5. Berkshire Local Transport Body

- 5.1 Local Transport Bodies are voluntary partnerships between Local Authorities, Local Enterprise Partnerships (LEP) and others to allocate devolved funding for major local transport schemes. The Berkshire Local Transport Body (BLTB) is a partnership of the six Berkshire authorities plus the LEP. Slough is the accountable body.
- 5.2 West Berkshire Council has one representative on the body, traditionally the traditionally the Executive Portfolio Holder for Highways and Transport, and one substitute, traditionally the deputy Portfolio Holder for Highways and Transport.
- 5.3 The representative has voting rights but no legal responsibilities.
- 5.4 In June 2015, Councillor Garth Simpson was appointed to this role, as Portfolio Holder and Councillor Jeanette Clifford as substitute, as Deputy Portfolio Holder.
- 5.5 Following Councillor Simpson's resignation from the Executive in August 2016, it is necessary to amend this appointment to nominate Councillor Jeanette Clifford, current Portfolio Holder for Highways and Transport, and Marigold Jaques as substitute.

6. Equalities Impact Assessment Outcomes

- 6.1 There are no equalities issues associated with this report.

7. Conclusion

- 7.1 That the Council appoints representative to these organisations set out in the paragraphs above.

Appendices

There are no Appendices to this report.